

Carbon Reduction Plan

Supplier name: Aiimi Ltd and Medina House Limited

Publication date: September 2022

Commitment to achieving Net Zero

In support of UK government targets for achieving Net Zero by 2050, **Aiimi Ltd** and our immediate parent organisation **Medina House Limited** committed to and succeeded in achieving Net Zero emissions in 2020.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
This information was collected for the year 2019 and covered a period of time during which we were in a shared office in London. The emissions were higher due to the energy usage of that building.	
We chose to offset our carbon emissions to become carbon neutral from 2020 onwards by sponsoring a range of global gold standard projects, such as a borehole project in Uganda.	
Baseline year emissions: 2019	
EMISSIONS	TOTAL 166.93 (tCO₂e)
Scope 1	6.10
Scope 2	45.81
Scope 3 (Included Sources)	115.02
Total Emissions	TOTAL 166.93 (tCO₂e) 206 (tCO₂e) offset to allow for error margin in data reporting

Current Emissions Reporting

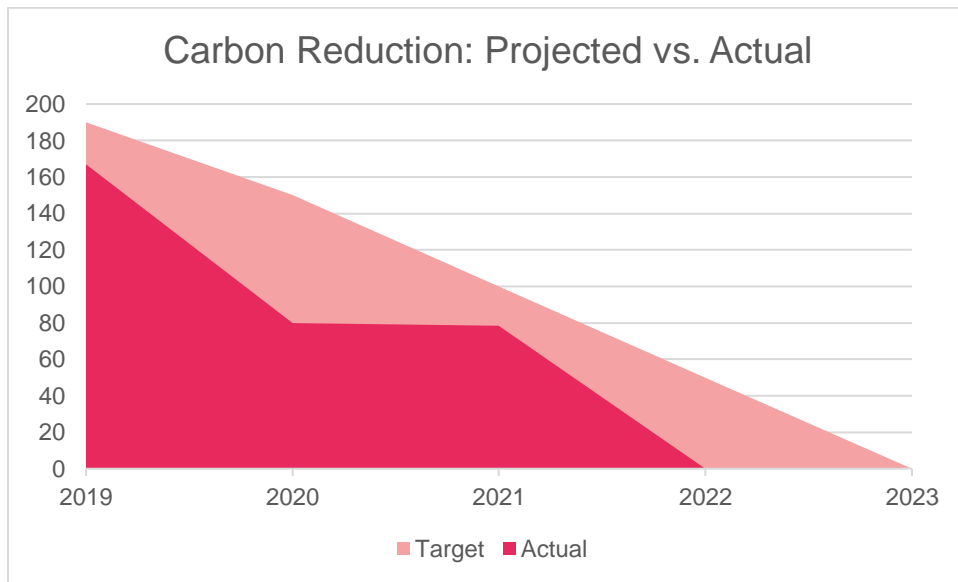
Reporting Year: 2022 (data collected is for Jan to Dec 2021)	
EMISSIONS	TOTAL 78.46 (tCO₂e)
Scope 1	3.34 <i>(due to refrigeration gas top ups in the office space)</i>
Scope 2	13.68 <i>(reduction of 4.62)</i>
Scope 3 (Included Sources)	61.44 <i>(increase of 0.01, office space reopened for this year so mainly based on travel. Positive increase seen in train travel and car sharing)</i>
Total Emissions	TOTAL 78.46 (tCO₂e)

Emissions reduction targets

In order to continue our progress past Net Zero, we have adopted the following carbon reduction targets.

- Maintain a minimum of Net Zero (Carbon Neutral Plus)
- Reduce at source emissions under Scope 2 by working with the team to ensure that the office is “turned off” in the evening and at weekends, such as lights and AC units. We have also built a relationship with companies within the building to find ways to reduce emissions throughout the building space
- Reduce at source emissions under Scope 3 by promoting public transport, car sharing and increasing the uptake of our electric vehicle leasing scheme
- Removing the use of single use plastics from the office, using locally sourced produce for events, increasing our supply chain checks to ensure ethical and environmental adherence is in place

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 283 tCO₂e, a 100% reduction against the 2019 baseline and 2020 emissions, and the measures will be in effect when performing the contract.

In the future we hope to implement further measures such as:

- We have calculated our backdated our carbon emissions to 2013 when Aiimi was founded, with a dedicated team involved in this process. However, we have a concern that the external company we used did not cover as many emission factors as needed to give a true representation of our actual emissions. We now plan to redo this process, factoring servers, suppliers etc.
- We have become carbon neutral plus in 2022 as planned, by offsetting our actual emissions plus allowing for an error margin
- We have had a team member complete a “Ready for Net Zero Growth” course via Cranfield University, so that they can build their knowledge and best guide our ongoing efforts in this space
- We have set up an internal working group to automate our carbon reporting, with the goal of ensuring accurate emission calculations and therefore offsetting

Declaration and Sign Off

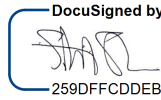
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

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Name Steve Salvin

Title Chief Executive

Date: 29th September 2022

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>